

Handbook 2021-2022

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Welcome to Shoreline Dance Academy's 18th Year and the 2nd year in our NEW SPACE! As we enter into the new season, we will be offering our dancers the option of Virtual and In-Person Classes. All dance studios will be equipped with a monitor and each class will go Live during class time. Dancers will have the option to take the class in person, or virtually. Parents will be able to view the class from their devices as the class is running. The classes will not be recorded, but will run Live and Virtual at the same time. Should the CDC recommend that we run a Hybrid Schedule, students will alternate Virtual and In-Person training. Should a dancer need to take the class from home for a period of time, the option exists and will be in place for a transition at any time. Classes will be capped out at the number of students recommended by the CDC and Governor, and this number will be inclusive of our Virtual and In-Person students so that when we are all together in class, we will not exceed the number of students permitted in a classroom. We will run ALL of our classes at 50 minutes per class with a 10 minute transition and cleaning time. This will allow us the opportunity to dismiss our dancers, clean our classrooms and bathrooms and then welcome in our next class of students. We will follow this schedule throughout the year and for the safety of our students and faculty we will stay focused and up to date on the recommendations of the CDC and Governor. Should we need to go 100% Virtual for a period of time, we will be prepared and ready with the technology we will have in place. We look forward to the new season ahead and are so excited to dance with the children again! Here is to new beginnings Shoreline, we welcome you to join us for our first year in our NEW HOME! Classes begin September 13th, registration is open now! Classes will close out as we are limiting our class sizes, but we will have a waitlist in place should we be able to add more students to a class. Again, class capacity will be inclusive of our Virtual students and our In-Person students.

Tuition:

Registration Fees:

Register before June 1st= \$15 (single)/\$20 (family)

Register between June 1st= September 30th = \$20 (single)/\$25 (family) Register in October = \$25 (single)/\$30 (family)

Register in November = \$30 (single)/\$35 (family)

Register in December = \$35 (single)/\$40 (family)

Register in January = \$50 (single)/\$55 (family)

We WILL NOT be registering students after February 1st.

All families MUST have a valid credit card on file to register.

Installment Options:

The dance season's tuition is divided into 10 equal installments, unless you choose the "pay in full" option. The "pay in full option" is offered until September 30th of the current dance season and a discount is offered. There are no refunds on the payment in full option. For the 10 payment tuition plan, tuition is due the first of each month. If payment is not received by the 15th of the month the credit card on file will automatically be charged for any outstanding balances. We will accept cash/check payments up until the 15th of the month.

You may also opt to enroll in our automatic payment program. Automatic payments will be taken out the 1st of every month. If you are enrolled in our automatic payment program, recital costume deposits will be charged to your account in October, November, and December. (\$25 per costume each month) You may withdraw from this program at any time.

If no payment is received by the 15th of the month or no prior arrangement has been made with the office the credit card on file will be charged for any outstanding payment. All costume deposits (\$25 per costume due in October, November, December) will be charged to the credit card on file if no payment or arrangement is made with the office prior to the 15th of the month.

The amount of any single installment is NOT based on the number of classes for that MONTH; it merely represents one-tenth of the season's tuition.

All classes will run Virtual and In Person simultaneously. Students will have the option to take class from home or in studio. Each class will be capped following the recommendations of the CDC and our Governor. The class limit size will be inclusive of the students taking Virtually and In Person that way when all students are together in one space we will never exceed our class size number that we have in place.

Tuition	10 Payments	Annual Payment	Costume Fee
1 class per week	\$66.75	\$667.50	\$75
2 classes per week	\$114.25	\$1142.50	\$150
3 classes per week	\$161.75	\$1617.50	\$225
4 classes per week	\$185.50	\$1855.00	\$300
5 classes per week	\$223.50	\$2235.00	\$375
6 classes per week	\$247.25	\$2472.50	\$450
7 classes per week	\$271.00	\$2710.00	\$525
8 classes per week	\$294.75	\$2947.50	\$600
Unlimited classes per week	\$318.50	\$3185.00	

Classes run from September -June. Tuition is NOT based upon weeks per month but figured on an annual or yearly basis.

No refunds or credits will be given for any reason.

Please note: Tuition is based on the season regardless of how many weeks are in a given month.

A service charge will be applied for all returned checks.

All of our performances are optional. If you elect to participate in our year end recital there will be a \$75 costume charge per dance performing in the recital.

If there is an outstanding balance at the end of the month on any account, the student will not be permitted to continue classes until the previous balance is resolved. This policy will be strictly enforced. Payments may be made at the dance office or mailed to Shoreline Dance Academy 120 3rd Ave. Suite 51 Neptune City, NJ 07753.

Costumes:

We will hold our dress rehearsal & recitals the week of June 6th - June 12th. (As the recital dates get closer we will confirm the exact dates.) **Participation in the recital is optional.** Costumes will be required for the recital and the costume fee is \$75.00 per costume. We will be collecting a \$25 deposit in October, November, and December.

The following is the payment outline per costume: October 1- \$25 costume payment due November 1- \$25 costume payment due December 1- \$25 costume payment due

50% of the costume fees must be paid by November 1st

or the costume will NOT BE ORDERED. Costumes must be PAID IN FULL by December

1st. Orders generally take 8-12 weeks to ship therefore we must order them early to ensure arrival for the spring. You may opt to begin payments on the costumes earlier than the scheduled deposits, but payment is not necessary until the above dates.

Annual Holiday Show:

We will hold our Annual Holiday Show the week of November 29th (tentatively). (This date is subject to change.) Costuming for the Holiday Show is simple. Information regarding costuming for the Holiday Show for each class will be given out closer to the date of the show.

Pictures:

Something New Studios will be here in early spring (March/April - we will let you know the dates as soon as we secure them with the company) to take professionally posed photos in the dancer's costumes. All classes will get a scheduled time for a group photo and then if you choose you may get individual/sibling/friend photos. We ask that all students participate in the group photos, as they will be used in our program book. However, **PURCHASING THE PICTURES FROM PHOTO WEEK IS OPTIONAL. YOU ARE NOT REQUIRED TO PURCHASE ANY PHOTOS FROM PICTURE DAY.**

Candid Photos:

Something New Studios will be visiting our classrooms this year to take candid photos of the dancers during their regularly scheduled class time. Purchasing the photos from the candid photo week is optional and you are not required to purchase any photos from this week. This service is offered every other year and is simply a way for you to capture your dancer in action during their

regularly scheduled dance class. This is different from the posed photos that are taken in the spring. We will announce the candid photo week when it gets closer to the date.

Weather: In the event of inclement weather, please call the studio at 732-897-1112 for cancellations. You may also check our Facebook/Instagram page for updates.

Insurance/Participation Waiver: Shoreline Dance Academy is not responsible or liable for any injury that might occur during classes, rehearsals or performances to either you or your child. You are responsible for your personal property. Shoreline Dance Academy is not responsible for lost or stolen property. While participating in classes at Shoreline Dance Academy you are responsible for being in good health and proper physical condition to participate in such activities. If you believe event conditions are unsafe or if you are unable to participate you will immediately discontinue participation. You further acknowledge, understand, appreciate and agree that your participation may result in possible exposure to and illness from infectious diseases, including, but not limited to, MRSA, Influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist. You knowingly and freely assume all such risks, both known and unknown, and assume full responsibility for my participation and exposure. It is necessary that we have all parents/guardians sign a waiver regarding participation in Shoreline Dance Academy activities/classes. If you have not electronically signed a waiver upon enrollment please contact the office and we will send you the link to our waivers.

Photography Waiver: It is necessary that we have all parents/guardians sign a waiver regarding photos of their child. We do take pictures throughout the year and we want to be sure that is ok with everyone. The pictures may be used in the newspaper or on our website.

Online Communication: Please be sure that you have registered your family online on our website. We send out newsletters and all special announcements via email. If you need help accessing your online account, please let us know. If you do not use email, always check our website, visit, or call the office if you have any questions.

Attire:

Students MUST wear their hair up securely for all classes and in a bun for Ballet Class.

All ballet classes ages 8 & up are required to wear pink tights and a black leotard. A ballet skirt or booty shorts are acceptable over the leotard. All other classes must wear proper dance attire (leotards and tights of any color needs to be the base. Dance skirts/shorts, form fitting tanks, leggings can be worn over the base leotard and tights.). **No baggy clothes or street clothes may be worn during class as it is important for the instructors to see the placement of the dancer's bodies.** APPROPRIATE DANCE SHOES ARE REQUIRED. (See below for appropriate footwear) No jewelry please. The instructor reserves the right to excuse any student from class who is not dressed appropriately.

SHOE REQUIREMENTS:

All tap classes: Black Tap shoes

All pre level jazz classes: Black Jazz shoes

Jazz classes ages 8 & Up: Tan Jazz shoes

All Ballet Classes: Pink Ballet Slippers

Modern, Contemporary, Contemporary Ballet & Lyrical Classes: Foot thongs (optional) or bare feet

Pre Pointe & Pointe Classes: Pointe shoes

All Hip Hop classes ages 8 & Up: Jazz/Hip Hop sneaker or Black Jazz shoe

Musical Theater Classes: All shoes you own - shoe for recital will be determined based on costume

Combination Ballet/Tap Classes: Pink Ballet Slipper & Black Tap shoes

Combination Ballet/Hip Hop and Toddler Hip Hop: Black Jazz shoes or Black Ballet slippers

Other: Tuition fees are outlined in this policy, however there are additional optional costs that will occur throughout the year and are unique to the individual student based on his/her class enrollment. These costs include: recital tickets, recital programs, costumes, recital video, individual and group pictures in costume, convention and competition enrollment fees. The recital is optional.

Pick-Up/Drop Off:

We will follow the CDC Guidelines of how many people are permitted in the building at time. If parents are not able to wait inside, all classes can be viewed through a personal device live while the class is running. Once restrictions are lifted, parents are permitted to watch classes through observation windows throughout the studios. We will follow CDC Guidelines regarding wearing masks for teachers and students. Information will be updated as we receive guidance from the Governor on policy.

We will tentatively schedule two observation weeks (pending CDC guidelines of how many people are permitted in the building at one time) throughout the year where everyone is invited to sit in and watch class in its entirety. We have observation windows in the classrooms that you may use all other times throughout the year, and all classes can be viewed through a personal device live while the class is running. Also when we can, we will periodically invite the parents in at the end of class to see what we have been working on.

Shoreline Dance Academy welcomes you to share any questions, concerns, or feedback you have. The class schedule is tight therefore making it very difficult to communicate at great length between classes. Your feedback, questions and concerns are very important to us and we want to give you as much time as you would like to discuss anything that you feel necessary. Please leave your name, phone number and message on a slip of paper and give it to the office. The director will get back to you during the day in reference to your message. Please refer to our calendar in our handbook for important dates throughout our year.

We encourage all of our parents and students to help us make Shoreline Dance Academy a safe and nurturing environment for our students. Our staff will not tolerate any negative behavior in or outside of class. We reserve the right to remove anyone from class when negative behavior is observed. Please remember how we act or things we say may affect a child. Let this be a safe place for everyone. If you have ANY PROBLEMS OR CONCERNS, please come to me, Heather Wanner, immediately so that I may address them.

Welcome to Shoreline Dance Academy! We look forward to another exciting year as we begin this journey together.

Shoreline Dance Academy School Calendar 2021-2021

Monday, September 13th – Classes start

Wednesday, November 24th - Sunday, November 28th - Closed for Thanksgiving

Monday, November 29th - Sunday, December 5th – Holiday Show (Tentative)

Monday, December 20th - Sunday, January 2nd – Closed for Winter Recess

Monday, February 21st - Closed for President's Day

Friday, April 15th - Sunday, April 24th - Closed for Spring Break

Monday, May 30th – Closed for Memorial Day

Monday, June 6th – Sunday, June 12th - Dress Rehearsals & Recitals (Tentative)